



Seasonal Camping Guide 2023 Rules and Regulations



This guide has been prepared in accordance with the GRCA Seasonal Camping Operating Procedures

Welcome to Seasonal Camping at the Grand River Conservation Authority

The Grand River watershed is full of incredible beauty with diverse landscapes and an abundance of wildlife. To fully appreciate it you really need to make time to explore all the watershed has to offer. Seasonal camping at one of Grand River Conservation Authority's conservation areas is a tremendous way to do that. Once experienced, we hope you'll return again and again.

Explore our 11 conservation areas – 7 of which offer seasonal camping, and provide many opportunities to connect with the great outdoors.

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Campsites, Fees and Off-Season Storage

Campsite Use

Campsites are intended for use by Campers (*i.e., the Seasonal Camping License Holder*) and their immediate family defined as their parents, children, grandparents, or similar, and immediate relatives who reside within the same household.

Campers and guests shall only access the Conservation Area for recreational vacation purposes, and for activities permitted under the *Conservation Authorities Act* or regulations created thereunder.

All other activities are prohibited.

Camping Season

The camping seasons starts on May 1 and ends on October 15 (the “**Camping Season**”).

Campers shall not access the Campsite or the Conservation Area before or after the Camping Season ends. Campers who do access the Campsite or the Conservation Area before or after the Camping Season will:

- Have their camping unit towed at their expense;
- Be charged for occupying the Conservation Area without a valid license; and
- Be charged nightly camping fees for each and every night that the camping unit occupies the Campsite.

Campsites

The Grand River Conservation Authority (the “**GRCA**”) reserves the right to designate which campsites will be made available to Campers and their guests for seasonal camping.

The GRCA further reserves the right to require that Campers and their guests relocate to a different campsite when deemed necessary by the Conservation Area’s Superintendent (the “**Superintendent**”).

The GRCA may, at its sole and unfettered discretion, deny Campers and their guests access to the allocated campsite (the “**Campsite**”) in the case of flooding or any other emergency.

Seasonal Camping Fee

The seasonal camping fees to be paid by Campers vary based on the amenities available within each Conservation Area. The fees to be paid by Campers are set each fall by the GRCA General Membership and are further detailed in **Schedule 1** (the “**Camping Fees**”).

All Campers shall provide payment of Camping Fees by May 15. A failure to provide payment of the Camping Fee in a timely manner will result in the Campsite reservation's cancellation. If an extension is granted, a \$100.00 late fee will be applied.

The Camping Fees shall only cover the term of the Camping Season.

Residency / Eligibility

All Campers and their guests shall, at all times during the Camping Season, maintain a permanent primary residence within Canada. Neither the Conservation Area nor the Campsite may be used as a primary residence by anyone. Furthermore, no Camper shall arrange to receive post, deliveries, or packages of any kind at or within the conservation area.

Upon request of the GRCA, Campers and their guests shall produce sufficient identification displaying they maintain a permanent primary residence elsewhere within Canada (e.g., *Driver’s License, Ontario Photo Card*).

Campsite Reservations

All Campers shall submit an executed *Seasonal Campsite License Agreement* and sufficient proof of insurance to the Superintendent by no later than March 30th. Should Campers fail or refuse to provide such documentation, Campers and their guests will not be granted access to the Conservation Area.

Seasonal camping licenses are neither transferable nor refundable.

Campers shall not rent, lease, sublet or assign their camping units or their license to access the Campsite without the prior express written approval of the Superintendent, which may be unreasonably withheld.

If a Camping Unit is sold during the Camping Season without the prior express written approval of the Superintendent, the Campsite must be released by Campers to the GRCA.

Current Seasonal Camper

Campers may, with the express written approval of the Superintendent, reserve their Campsite for the following camping season. Campers seeking to reserve their Campsite for the following camping season

must provide payment to the GRCA of a partially non-refundable deposit in the amount of **\$250.00** by no later than 12:00 p.m. on Labour Day Monday. If Campers fail to reserve their Campsite by Labour Day Monday, the Campsite will be made available to other campers *via* the lottery application process.

Campers will not be permitted to reserve their Campsite for the following camping season if Camping Fees are outstanding, or if Campers is not otherwise in good standing with the GRCA.

Campers wishing to cancel their reservation for the following camping season are entitled to a partial refund of the deposit if they provide the Superintendent with written notice by no later than March 1st. Refunds of the deposit are limited to a maximum \$229.00, with all additional amounts remaining non-refundable. Campers will not be entitled to a refund of any kind if they fail to notify the Superintendent of the cancelation by March 1st.

New Seasonal Camper – Lottery Application

Vacant seasonal campsites are assigned through a lottery process.

Interested applicants can apply by submitting a *Seasonal Campsite Lottery Application* to the corresponding Superintendent. Applications will be made available online and in the Conservation Area's office on September 15th.

Applications will be received between September 15th and September 30th. No applications will be accepted before or after this period. A list of available campsites will be made available on September 15th.

Approved applications will be entered into the lottery, and successful lottery winners will be granted an opportunity to camp at the Conservation Area.

New seasonal campers seeking to reserve their Campsite for the following camping season must provide payment to the GRCA of a partially non-refundable deposit in the amount of **\$1, 000.00** by October 22nd.

Off-Season Storage

Campers must remove all items (*i.e., personal items, decorations, lawn furniture, etc.*) and camping units (*i.e., tent-trailers, camper-trucks, camping trailers, fifth wheel trailers and motor homes*) from the Conservation Area at the end of the Camping Season. The only items permitted to remain on site are a deck, a shed, and a fire pit.

Where applicable, campers wishing to store their camping units at the Conservation Area after the Camping Season shall provide payment of a non-refundable off-season storage fee by no later than October 1. Off-season storage fees are detailed in **Schedule 1**.

Campers who fail to provide payment of the off-season storage fee by October 1, will be charged an additional late fee in the amount of \$25.00. If no payment has been made by October 31st, removal of the trailer will be required. Towing charges may apply.

On-site storage of camping units is not permitted (apart from Byng Island).

No camping units, structures or equipment will be permitted to remain on Campsites that are prone to flooding or high water. The GRCA may require at any time that all structures and equipment be removed to facilitate Campsite maintenance.

Campground Etiquette

All Campers and their guests must act kindly and respectfully and not interfere with others' ability to enjoy the Conservation Area in a quiet and peaceful setting.

Excessive noise or disturbance is not permitted at any time, and any fighting, yelling, intoxication or use of obscene or vulgar language will not be tolerated. No detachable or external amplified speakers are permitted

All Campers are responsible for the actions of their guests and will be held liable for any damage, vandalism, or destruction to/of the Campsite or GRCA property.

All swimming areas, beaches and playgrounds are smoke-free.

All Campers and their guests are expected to treat all GRCA personnel with respect. ***Verbal or physical abuse or threatening behavior toward GRCA personnel or other campers will not be tolerated and will result in immediate and indefinite eviction from all GRCA property.***

Quiet Time

All Campers and their guests must observe the campground quiet time between 11 p.m. and 7 a.m. Loud music and other excessive noise is not permitted during this time.

Alcohol & Cannabis

Alcohol

The consumption of alcohol is only permitted on registered campsites within the Conservation Area.

Consumption and possession of Alcohol within the Conservation Area is strictly prohibited while bans are in effect.

Cannabis

The consumption of cannabis is only permitted on a registered campsite and in open spaces, like trails and parking lots.

Cannabis use is not permitted:

- on the sand portion of beaches and swimming areas;
- within the enclosure area surrounding swimming pools;
- near splash pads and playgrounds;
- within picnic shelters or pavilions with more than two solid sides; or
- inside washrooms.

Consumption and possession of Cannabis within the Conservation Area is strictly prohibited while bans are in effect.

Alcohol & Cannabis Bans

Conservation Areas have alcohol and cannabis bans in effect during the Camping Season which prohibits the possession or consumption of alcohol and/or cannabis anywhere within the Conservation Area, including all registered campsites.

The alcohol and cannabis for long weekends run from noon on the Thursday before the long weekend to noon on Tuesday which follows the long weekend.

Alcohol and Cannabis bans shall be in effect in accordance with the following:

Dates for Joint Alcohol & Cannabis by Conservation Area

Campground	Full Season	Thurs before Victoria Day until the third Sun in June	May 1 to the third Sunday in June	Victoria Day Weekend	Labour Day Weekend
Brant				X	X
Byng Island				X	X
Conestogo				X	X
Guelph Lake				X	X
Elora Gorge	X	X	X	X	X
Laurel Creek			X	X	X
Pinehurst				X	X
Rockwood				X	X

Use and possession of alcohol and/or cannabis is always strictly prohibited at the Elora Gorge Conservation Area.

Anyone found to be in possession of/or consuming alcohol and/or cannabis during a ban will be immediately evicted from the Conservation Area. Campers and guests will be evicted from the Conservation Area for three (3) days on the first offence. A second offence will result in a permanent eviction from all GRCA Conservation Areas.

Domestic Animals

No more than two (2) pets are allowed on a Campsite.

Pet owners must comply with all local animal control by-laws (*i.e., dogs must be licensed*). All pets must at all times be on leashes with a maximum length of two (2) meters. Pets are not allowed in washrooms, on beaches, or in swimming areas. Owners must clean up after their pets. No pets shall be left unattended or be allowed to disturb other Campers or guests.

Any aggressive or inappropriate behavior by any pet will result in immediate removal of the pet from the Conservation Area.

Generators/Solar/Propane

Only inverter Generators are permitted with written approval from the Superintendent. Continuous or prolonged use is not permitted.

Campers may erect solar panels; however, total surface area of the solar panel cannot exceed 16 square feet (about half the area of a queen-sized bed).

Campers are permitted to have up to two 30 pound propane tanks on site at one time.

Permitted Equipment & Structures

A maximum of three (3) structures are permitted on a Campsite. These structures can include a camping unit, dining shelter and/or shed. No permanent structures are permitted. All additional equipment not considered part of the manufactured camping unit (*e.g., awning*) must remain portable.

Campers shall not add equipment or structures to the Campsite without the Superintendent's written approval. All proposed Campsite changes must be submitted to Superintendent in a Seasonal Campsite Modification Form and require signature prior to implementation.

Campers and guests shall not install or erect any portable playgrounds, wading pools, or swings of any kind.

Breach

A failure to comply with GRCA rules and guidelines will result in enforcement actions by the GRCA and/or the local Police.

Any Campers or guest(s) who fail to comply with the GRCA rules and guidelines may, at the GRCA's sole and unfettered discretion, be indefinitely barred from all GRCA Conservation Areas.

Campers who are evicted from the Conservation Area, for any reason, are not entitled to a refund of any amounts paid.

Guests

All guests must pay the applicable Conservation Area admission fees or have a valid GRCA Membership Pass.

All guests must purchase an additional vehicle permit for additional vehicles remaining at the Conservation Area overnight. A maximum of six (6) people are allowed to camp overnight at each Campsite.

Guests may only attend the Conservation Area if accompanied by Campers or the Designated Alternative Camper. Campground visitors are permitted between 8 a.m. and 9 p.m. daily. No new visitors will be admitted after 9 p.m. Campground hours may be restricted, as necessary.

Camping Units

Camping units permitted within the Conservation Area includes tents, tent-trailers, camper-trucks, camping trailers, fifth wheel trailers and motor homes.

All recreation vehicles must comply with CSA Z240 RV Series "Recreational Vehicles" and NFPA 1192 for Recreational Vehicles and be complete with manufacturer plates and remain unaltered. No park model trailers are permitted at all.

Trailer size is limited to 12.2 meters (40 feet) long by 2.6 meters (8.5 feet) wide (*based on manufacturers specifications and excluding slide outs*) or as site parameters may permit. Prospective campers are encouraged to confirm the availability of sites that could accommodate their camping unit before applying.

Camping units shall not exceed the length permitted or the electrical service provided on the perspective camping site.

Before the Campers upgrade their camping unit to a larger size, they must submit a Camping Equipment and Structures Permission Form to the GRCA for approval. All trailer hitch assemblies must always face the roadway and remain accessible.

Camping units (*except tents*) must be registered and display a valid motor vehicle license.

Only one camping unit with wheels is permitted at each Campsite (*i.e., trailer, camper, or mobile home*). A tent is permitted as a second sleeping accommodation, where the maximum number of structures is not exceeded.

Campsite Layout and Campsite Modifications

Campers must submit a completed sketch of their Campsite on a *Seasonal Camping Equipment & Structures Form* to the Superintendent.

Campers shall not modify their Campsite without the prior written approval of the Superintendent. If Campers wish to make any modifications to their Campsite, they must submit their proposed changes to the Superintendent in the form of a *Seasonal Campsite Modification Form*.

Decks, Patios & Awnings

One (1) deck or patio is permitted on each Campsite. All decks and patios must:

- i. not exceed sixty (60) centimeters in height;
- ii. not exceed a combined site coverage of 18.58 square meters (200 square feet);
- iii. not exceed 2.44 meters (8 feet) in width;
- iv. fit within the site and not encroach on green buffer spaces or other sites;
- v. not exceed the body length of the trailer;
- vi. not protrude past the front or rear wall of the trailer (with the exception of rear entry trailers);
- vii. be removable by hand (sectioned), at the approved height; and
- viii. not be physically attached to the camping unit.

All decks and patio structures must be made of wood, patio stones or carpet and be aesthetically pleasing.

No cement posts are allowed.

Awnings attached to the camping unit must be manufactured by a trailer/ RV service provider. Awnings may not extend beyond the end of the trailer.

Add-a-Room

Add-a-room structures of any material (vinyl, canvas, etc.) are not permitted on seasonal campsites. For those sites with existing add-a-room structures, a three-year phase-out program will occur, with full compliance by 2026.

Sheds

One (1) storage shed is permitted on each Campsite.

Storage sheds shall not exceed 60 square feet.

Sheds must be free standing and anchored in proper material approved by the Superintendent. Electricity is not permitted inside sheds. The Superintendent through the issuance of an Equipment and Structures Permit prior to installation must approve all sheds and their location.

External Electrical Use

Requests for additional electrical consumption cannot be accommodated with the existing infrastructure. Unfortunately, this includes additional consumption needs for electric vehicles. The amperage provided to your site is the maximum amperage available.

Equipment and appliance must all be kept in a safe operating condition. A failure to do so will result in such equipment and/or appliances being removed from the Conservation Area at the direction of the Superintendent.

External electrical use may be permitted on the campsite with the Superintendent's approval. This includes refrigerators, electric vehicle chargers, or any other equipment. If it is determined that an approved electrical use is incompatible with the current infrastructure, this permission will be revoked immediately.

Only one (1) refrigerator is permitted outside of the camping unit.

Neither refrigerators nor any other electrical appliance (e.g., washer, dryer, etc.) may be kept in a storage shed.

All outdoor refrigerators must:

- i. be stored in a proper and safe manner;
- ii. be kept on an elevated and level surface;
- iii. be protected from the elements;
- iv. plugged directly into the trailer; and
- v. not be plugged in with the use of an extension cord.

All refrigerators must be compact and restricted to:

- i. 90 centimeters (36 inches) in height;
- ii. 60 centimeters (24 inches) in width; and
- iii. have and a maximum capacity of 73.75 cubic centimeters (4.5 cubic feet).

Docks

Only seasonal campers that hold a permit for a waterfront campsite are permitted to own and maintain a single dock (Byng Island conservation area only).

Responsibility for safety, structural soundness and maintenance shall rest entirely with the dock owner.

Docks are to be used exclusively by the owner and cannot be shared, sub-let or co-owned. Ownership cannot be transferred to another registered camper intending to use the dock on GRCA property.

In order to maintain a dock on GRCA property, the waterfront seasonal camper on which the dock will be used, must submit a GRCA Seasonal Waterfront Dock Request Form to the Area Superintendent for approval.

Docks must have less than or equal to 2 metres (6 feet) of shoreline contact area and less than or equal to 15 square metres (161 square feet) of surface decking. Lights are not a requirement, but it is recommended that solar or battery-powered lights be used to illuminate the dock during dark hours.

All docks will be temporary and shall be designed to either float or be supported by wooden, steel, or plastic pilings. Crib foundations or solid core structures made of cement or steel will not be permitted. Docks must be tethered or anchored above the high-water mark on your campsite in such a manner that they cannot become a drifting hazard. Boat lifts are not allowed.

Materials to be used:

- i. Only construction materials not listed under the Canadian Environmental Protection Act (CEPA) as hazardous waste are to be used. All materials must be suitable for processing by an approved recycling facility or can be disposed of at any disposal facility.
- ii. Plastic barrels may be used provided they do not contain chemical residue. Steel drums, Styrofoam / foam will not be permitted.
- iii. Wood products treated with copper, chromium or arsenic can no longer be placed where they are directly in contact with water.
- iv. Docks may not be stained or painted while in the water.

Installation of docks will be permitted no earlier than May 1st and must be removed no later than October 15 (based on duration of the seasonal camping permit) and is the sole responsibility of the owner.

Dock owners are permitted to have one motorized boat or two personal watercrafts and not a combination thereof.

Docks that do not conform to GRCA specifications or are deemed unsafe or unacceptable to the Area Superintendent or designate, shall be removed immediately. Any costs associated with the removal or clean-up of docks incurred by the GRCA will be passed on to the permit holder.

Docks are eligible for storage within designated storage areas. Any pipes / pilings that are placed in the river or on land must be removed by October 15th. Failure to remove all components of your dock from the water will result in the forfeiture of your dock installation privileges

Campground Environment

Campsite Maintenance

Campsites must always be kept clean and tidy.

Campers are responsible for grass cutting.

The planting of gardens and other landscaping upon the Conservation Area is strongly discouraged.

The use of pesticides and herbicides within the Conservation Area is strictly prohibited.

Wastewater Disposal

All sewage or grey water of any kind must be disposed of at the allocated sewage dumping station(s).

Camping units on Campsites equipped with permanent sanitary sewer services shall maintain a secure connection to the on-site hookup at all times. Alterations to GRCA sewer or water services, including tampering with back flow prevention mechanisms, is strictly prohibited.

Campers shall not flush disposable wipes into the sanitary sewer services and must dispose of such wipes with regular garbage.

Water & Hydro Services

Lawn watering and vehicle washing is not permitted within the Conservation Area.

To conserve electricity, Campers are encouraged to reduce their electricity use (*e.g., turn off air conditioners when not in use*).

All water connections must be kept in good condition. Water connections must not be buried and must remain visible. Campers shall inspect connections regularly to ensure they remain free of leaks. All water hoses must be removed from the Conservation Area at the end of the Camping Season.

All electrical connections must be completed in accordance with the *Electrical Safety Code* and will be subject to inspection by the Electrical Safety Authority. A failure to maintain a proper electrical connection will result in the power being disconnected.

Campers shall ensure that their electrical connections are proper and not causing undue demand. Campers shall reimburse the GRCA for any and all costs and damages incurred by the GRCA as a result of improper or misuse of electrical connections.

Garbage Disposal

Garbage must be collected and properly disposed of in the waste bins provided.

Yard waste (*including leaves, branches, and grass clippings*) shall not be discarded into rivers or lakes and must be composted at the compost site(s) provided.

Furniture, appliances, construction material and/or other hazardous items or materials shall not be disposed of at the Conservation Area. Disposal of these items into or beside waste bins is strictly prohibited.

No garbage shall be brought onto the Conservation Area. GRCA disposal sites shall only be used for garbage generated within the Conservation Area.

Trees & Vegetation

Campers and their guests shall not strip bark, use nails or attach wires to trees or shrubs. Ropes around trees are permitted but must be removed at the end of the Camping Season. Lights and decorations shall not be affixed to trees.

Campers shall not plant any trees or shrubs without the prior express written approval of the Superintendent. If permitted, all trees and shrubs planted by Campers shall become the property of the GRCA and shall not be removed.

Campers shall not prune or trim trees without the prior written approval of the Superintendent.

Campers should be aware that trees may be impacted by a variety of pests and diseases (e.g. *Emerald Ash Borer*) which can weaken the tree structure. While the GRCA maintains an inspection program for tree hazards on all campsites, Campers are encouraged to be aware of overhead hazards and report any trees that they feel may be hazardous to GRCA Staff.

Fires & Firewood

Gathering of firewood from GRCA property is prohibited. Unsightly wood piles or wood cutting on site is not allowed. Wood pallets or skids may not be used as firewood. The use of chainsaws is not permitted.

Firewood brought in from another area may harbour pests and carry diseases that will destroy forests. Buy firewood locally and burn it locally. The GRCA has firewood available for purchase that has been harvested through good forestry practices.

Fires must be contained within an approved fire pit and kept under control at all times. Fires must not be left unattended. Ensure campfires are extinguished before you retire for the night or leave the site. Dispose of matches and cigarettes in the fire pit.

In the event of a fire ban, all site occupants are expected to comply with the order of the Fire Chief or Fire Marshall. Failure to do so could result in fines levied by the issuing authority and/or your eviction from the conservation area.

Contractors

Campers must register any outside contractors working on their Campsite or their Camping Unit with the gatehouse at least twenty-four (24) hours prior to their arrival.

The gatehouse must be provided with the contractor's name, a brief description of the work being performed, and the expected date/time of arrival at the Conservation Area. Before being granted entry to the Conservation Area, all contractors must provide the Superintendent with proof of adequate liability insurance and WSIB coverage.

Vehicles

Personal Vehicles

Unless otherwise approved by the Superintendent, one (1) personal vehicle is permitted per Campsite.

Campers will receive a Vehicle Pass windshield sticker, which will provide their designated vehicle with access to the Conservation Area and permit the vehicle overnight parking at the Campsite. The windshield sticker entitles the Camper's designated vehicle to enter all GRCA Conservation Areas during staffed hours, with a maximum of six (6) people in a vehicle.

At Campsites where automatic access gates exist, Campers will receive an access card that will allow entry through the gate system.

All vehicle passes shall expire at the end of Camping Season.

Additional Vehicle Pass

Campers who wish to have an additional vehicle registered to the Campsite must purchase an Additional Vehicle Pass. An Additional Vehicle Pass will include a windshield sticker and, if applicable, an automatic gate access card.

Additional Vehicle Passes can be purchased through the gatehouse. Additional vehicles must have proof of registration and the same address as the Camper. A maximum of three Additional Vehicle Passes can be purchased per site.

Boat & Utility Trailers

Boats or utility trailers may only be left on the Campsite with the prior express written approval of the Superintendent. This approval will be subject to the ability of the Campsite to accommodate the boat or utility trailer in addition to camping units and personal vehicles present. The impact of the boat or utility trailer on the campground amenities and on neighbouring campsites will also be considered. Where dedicated parking/storage areas are provided, campers will be directed to park boats and utility trailers in these areas.

ATV's, Golf Carts & E-bikes

ATV's and golf carts are not allowed within the Conservation Area or anywhere on GRCA property.

E-bikes are permitted on Conservation Area roadways only. Use of e-bikes is prohibited on any Conservation Area trail system.

Except for assistive devices designed to improve mobility, all other power-assisted, low-speed vehicles are not permitted on GRCA property.

Schedule 1 - 2023 Seasonal Camping Fees

Note: Fees are reviewed every fall, changes are approved by the GRCA General Membership

Prices Include HST

Brant Conservation Area

Service type	Rate
Unserviced	\$2,110.93
Unserviced – Premium, Waterfront	\$2,595.49
Serviced – Water Only	\$2,227.89
Serviced – Hydro & Water	\$2,862.84
Serviced – Hydro, Water & Sewage	\$3,394.93

Byng Island Conservation Area

Service type	Rate
Premium serviced-water only (waterfront)	\$2,611.82
Premium serviced (waterfront)	\$3,429.44
Unserviced	\$2,110.93
Serviced	\$3,013.22
Standard water only	\$2,261.31

Conestogo Lake Conservation Area

Service type	Rate
Serviced	\$2,110.93
Unserviced	\$2,526.66

Elora Gorge Conservation Area

Service type	Rate
Serviced - Hydro, Water & Sewage	\$3,394.93
Serviced	\$2,862.84

Guelph Lake Conservation Area

Service type	Rate
Serviced - Hydro & Water	\$2,862.84

Laurel Creek Conservation Area

Service type	Rate
Serviced - Hydro	\$2,723.60

Pinehurst Lake Conservation Area

Service type	Rate
Unserviced	\$2,110.93
Serviced - Hydro & Water	\$2,862.84

Storage Fees

Conservation Area	Storage Rate
Brant	No storage available
Byng Island	Monthly - \$75 Off Season - \$300
Conestogo Lake	No storage available
Elora Gorge	Off season - \$300
Guelph Lake	Monthly - \$75 Off Season - \$300
Laurel Creek	Monthly - \$75 Off Season - \$300
Pinehurst Lake	No storage available

Late Payments

Process:

Payment in full for a **seasonal site** is due by May 15. Missing this deadline will result in the forfeiture of the site. If an extension is granted, a \$100.00 overdue payment fee will apply. Failure to comply with this date will result in forfeiture of the Campsite. If you are unable to occupy your site this season, you must inform staff by March 15 to receive a partial refund of your deposit. No refund of deposits will be granted after this date.

Due Dates:

Payment for **off-season storage** is due by October 1. Payment after this date will incur a \$25.00 late fee per month.

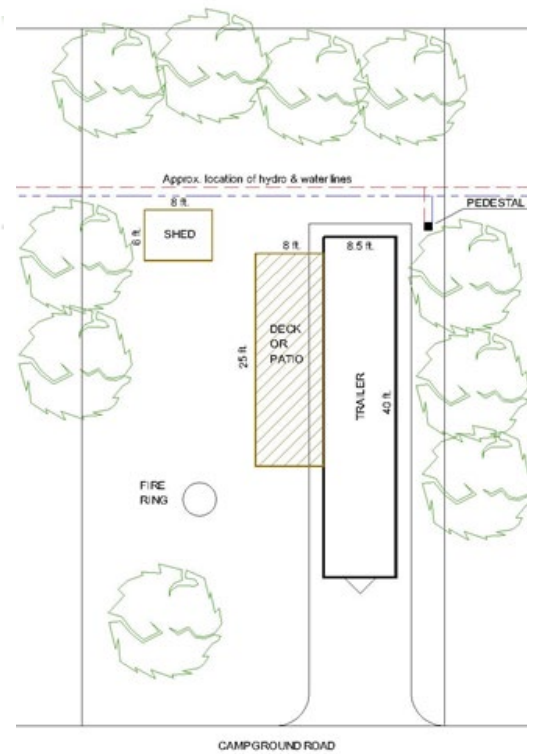
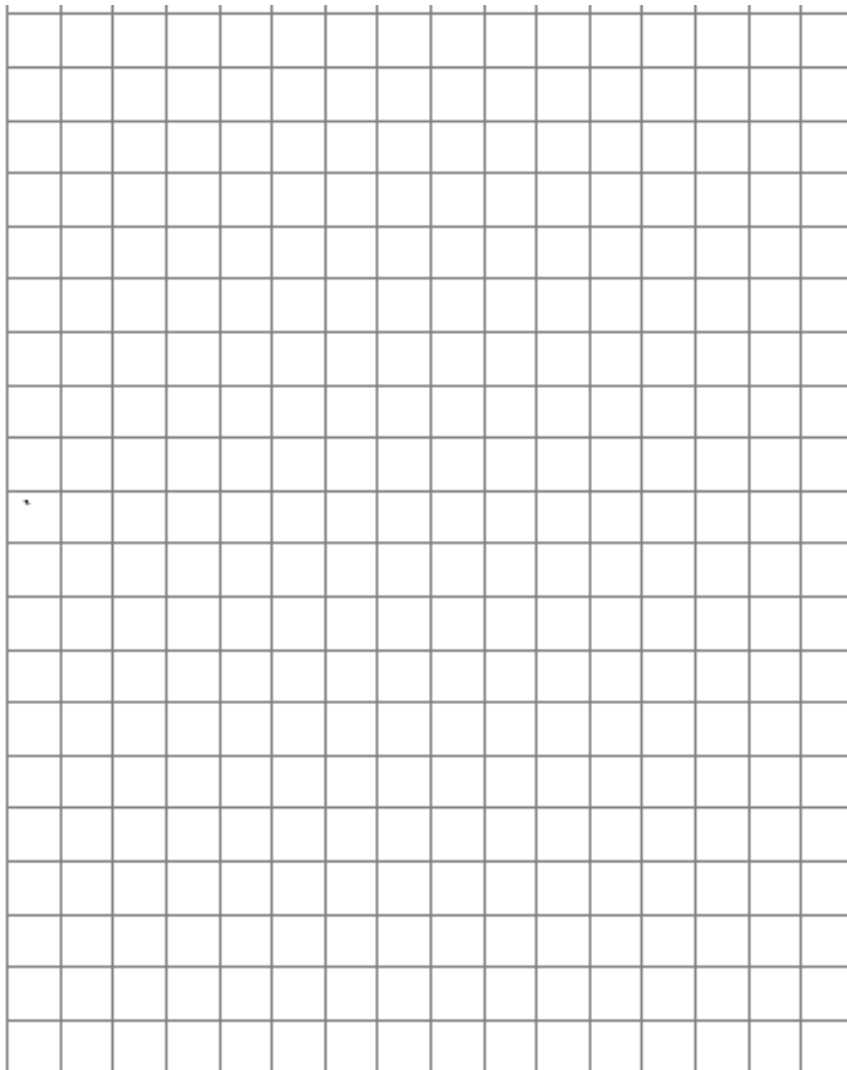
Appendix A: Camping Equipment & Structures Permission Form

Seasonal Campsite Equipment & Structure Form

Please sketch out your campsite, identifying the front of campsite, location of trailer, shed, deck, and another other features onsite (e.g., deck box, swing, etc.) along with component dimensions. The typical seasonal campsite layout shown below can be used as an example to illustrate the information required. **All seasonal campers must complete this form by June 1.**

Typical Seasonal Campsite Layout

Example Sketch



General

Conservation Area Name: _____ Campsite #: _____

Permit Holder

Name: _____

Decks/Patios:

One deck and/or patio is permitted at ground level no more than 2 feet above ground elevation.

Dimensions: Length (feet) _____

Width (feet) _____ (maximum 8 feet)

Area (square feet) _____ (maximum 200 square feet)

Construction Material: Wood Patio Stones Carpet

Shed

Shed must be free-standing and fit in the location specified. Electricity is not permitted inside. All sheds at Brant conservation area must be removed from the campsite at the end of the season.

Dimensions: Length (feet) _____

Width (feet) _____

Area (square feet) _____ (maximum 60 square feet)

Camping Unit Type:

The camping unit shall not exceed the length permitted or the electrical service provided on the site.

Camping Unit Type (check one):

- Camping Trailer
- Fifth Wheel
- Truck Camper
- Motor Home
- Tent Trailer
- Tent

Make & Model: _____ License Plate #: _____

Length of Trailer / RV: _____ Age: _____

Electrical Service Rating (amp): _____

Signatures

Licence Holder Name

Signature:

Date:

Approved By

Signature:

Date:

Appendix B: GRCA Seasonal Waterfront Dock Request Form

Site Number: _____ Name: _____

Dock Dimensions:

Width _____ (maximum 2 meters or 6 feet)

Deck Area _____ (maximum 15 square meters or 161 square feet)

(Includes access ramp)

Check box if photo(s) attached

Dock Type (check all that apply):

Pilings/Pipe Floating

Manufacturer: _____

(Self/Name of Company)

I hereby acknowledge that all Construction Materials are environmentally friendly, and I will ensure the dock is maintained in good repair at all times _____ (camper initial)

Office Use Only

Inspected By: _____

Dimensions: _____

Date: _____

Approved

Denied

Appendix B: GRCA Seasonal Campground Contact Information

Conservation Area	Contact Information
Brant Park	119 Jennings Road Brantford, ON N3T 5L7 (519) 752-2040 brantpark@grandriver.ca Superintendent: Brad Straus
Byng Island	9 Haldimand Trail Dunnville, ON N1A 2W8 (905) 774-5755 byngislandpark@grandriver.ca Superintendent: Jeff Lester
Conestogo Lake	6580 Wellington County Road 11 Wallenstein, ON N0B 2S0 (519) 638-2873 conestogolakepark@grandriver.ca Superintendent: Brian Hunt
Elora Gorge	7400 Wellington County Road 21 Elora, ON N0B 1S0 (519) 846-9742 eloragorgepark@grandriver.ca Superintendent: Ben Rosebrugh
Guelph Lake	7743 Conservation Drive RR4 Guelph, ON N1H 6J1 (519) 824-5061 guelphlakepark@grandriver.ca Superintendent: Brad Dixon
Laurel Creek	625 Westmount Road Waterloo, ON N2J 3Z4 (519) 884-6620 laurelcreekpark@grandriver.ca Superintendent: Jan Laros
Pinehurst Lake	468 Pinehurst Road RR3 Ayr, ON N0B 1E0 (519) 442-4721 pinehurstlakepark@grandriver.ca Superintendent: Matt Amy

Appendix C: Seasonal Camping Schedule of Events

Dates	Events
January	<ul style="list-style-type: none"> • <i>Letter to Seasonal Campers</i> is sent out to those holding a seasonal campsite reservation
March 1	<ul style="list-style-type: none"> • Final day for cancellation of seasonal campsite reservation without losing the \$250 deposit • Online portal opens for Seasonal License Agreement submissions.
March 30	<ul style="list-style-type: none"> • Deadline for completed <i>Seasonal Campsite Licence Agreements</i> • Proof of valid Liability Insurance must be provided by this date
April 1	<ul style="list-style-type: none"> • Review of <i>Seasonal Campsite Licence Agreements</i>: CA staff to review applications to identify what errors or missing information exist; for seasonal campers to complete or correct before they can occupy their campsite • Once approved, seasonal camping fee payment links to be sent to campers by CA Staff
May 1	<ul style="list-style-type: none"> • Camping Season Opens - Seasonal Campsite occupancy begins. Only those that have paid and have an approved agreement can occupy their site
May 15	<ul style="list-style-type: none"> • Seasonal camping payment fees due • Vacant campsites will be offered to standby list of previously drawn but unsuccessful applicants or on a first come-first-serve basis when all other options have been exhausted. • All new seasonal campers must submit a completed Camping Equipment & Structures Permission Form by this date for the record. • Fees received past May 15th will require approval of the area superintendent and a late fee of \$100.00 will apply
May 30	<ul style="list-style-type: none"> • Failure to pay fees by this date will result in the cancellation of the campsite reservation.
August	<ul style="list-style-type: none"> • Online registration system opens for returning seasonal campers to pay the seasonal deposit for the following season
Labour Day Monday	<ul style="list-style-type: none"> • Deadline for renewal of reservation for current year's seasonal campers looking to return in the following season. • Deposit for returning seasonal campers is due (\$250)
September 1 st - September 15 th	<ul style="list-style-type: none"> • Shuffling of returning seasonal campers • Staff compile a list of the available campsites for the lottery
September 15 th	<ul style="list-style-type: none"> • Complete list of available campsites for the lottery is posted online • Seasonal Campsite Lottery Application form is posted online (applications will not be accepted until the available sites are released)
September 15- 30 th	<ul style="list-style-type: none"> • Lottery application window opens (for those interested in being a new seasonal camper). We will not be accepting applications before this time or maintaining a list of those interested in applying. • Preparation for the lottery begins, all applicants are required to submit a Seasonal Campsite Licence Application by completing the form found on the GRCA's website and emailing it to appropriate park.

Dates	Events
September 30 th - October 15th	<ul style="list-style-type: none"> • The lottery will be held during this period and is dependent upon individual park schedules. • Parks then reach out to successful applicants and offer them a site
October 15th	<ul style="list-style-type: none"> • End of the current years camping season • Expiration of current camping seasons' camping permits • Seasonal campers move their equipment off their campsites.
October 15 th – October 22nd	<ul style="list-style-type: none"> • Seasonal deposit for new campers (\$1000) is due