



Internal/External Job Posting

Temporary Full Time Bargaining Unit Position

Park Operations Tech. – Byng Island CA

Who we are

The Grand River Conservation Authority (GRCA) has an international reputation for excellence in managing the natural resources of the largest inland river system in southern Ontario. Our team is made up of committed and passionate experts in their fields, including scientists, engineers, researchers, educators, stewards, planners, foresters, recreation experts and much more. Every day, we come to work to improve the health of the natural environment of the Grand River watershed for those who call it home or come to visit. We are a progressive team, dedicated to lifelong learning, collaboration and making a positive impact.

Who you are

You want to be part of an organization with an environmental goal. You want the work you do to make a difference. You like a team environment where everyone has an opportunity to contribute to achieve a shared goal, no matter their background or level of education and experience. You like problem solving, expanding your horizons and making even the smallest positive impact for your community and the planet.

Why work for us

Our team feels a connection to their work, to each other and to the community we serve. We offer staff development plans and open doors to help advance your career. And our employees benefit from being part of the Ontario Municipal Employees Retirement System (OMERS), with 100% matching contributions from GRCA.

Overview of the opportunity

The GRCA is looking for a hard working candidate to perform a variety of functions in support of the efficient and effective day to day operation of the Conservation Area, including a variety of maintenance, security and gate duties, as well as dam, nature centre or pool duties as applicable.

What you'll do:

- Participate in the maintenance and development of the Conservation Area and related lands, equipment and structures (dams, nature centres, etc).
- Coordinate the work of students, primarily in the summer; and help provide training and ongoing instruction on machinery, equipment and other safe work procedures.
- Enforce Conservation Authority policies and regulations at Conservation Area and satellite areas, as applicable.
- Assist in all areas throughout the park as needed e.g., gatehouse admissions, security, etc.
- Perform routine maintenance on equipment, other maintenance tasks throughout the park and basic carpentry and plumbing work.
- Provide customer service to patrons by answering questions, responding to issues, etc.
- Provide administrative support to the Superintendent as assigned.

Education:

- Completion of a college diploma program or equivalent

Experience

- At least two complete seasons of relevant work experience in a Conservation Area or park.
- Knowledge of and experience operating and performing basic maintenance on a variety of medium and small equipment.
- Basic carpentry and plumbing skills.
- Working knowledge of the following legislation for enforcement and public inquiries: Fish and Wildlife Conservation Act Conservation Authorities Act, Occupational Health and Safety Act, Highway Traffic Act, WHMIS, Small Vessels Act, Liquor Licence and Control Act, Trespass to Property Act, Water Resources Act, Off-road Vehicles Act.
- Demonstrated interpersonal and communication skills.
- Strong computer skills in MS Office. Experience with online reservation systems and point of sale applications is considered an asset.
- Valid current certification in Standard First Aid and CPR.
- Valid Driver's Licence
- Small Drinking Water System Operator Certificate and/or Wastewater Treatment Operator License is considered an asset.
- P.O.A. designation is preferred
- Able to work outdoors in all weather conditions

Other Requirements:

- This position requires you to work weekends, days, evenings and Statutory Holidays.

Competencies and Abilities

Professional Judgement

Integrity/Ethics

Goal/Action Oriented

Team Work

Customer Focus

Compensation and Benefits

- Pay range starting at \$27.40 per hour (working 40 hours in the peak season 35 hours in the off peak season)
- Job stability and security
- Gold-standard Ontario Municipal Employees Retirement System (OMERS) pension fund with 100% employer matching contributions.
- Free year-round access to GRCA conservation areas (parks).

Desired Staffing Date: February 3, 2025

Term of Employment: February 3, 2025 to November 28, 2025

To Apply: Please send a resume and covering letter to careers@grandriver.ca in MS Word or PDF format and quote POT Byng).

Deadline for Applications: 4:00pm January 21, 2025

To view a full job description with competencies please visit [GRCA Job Opportunities](#)

We thank you for your interest, however only candidates under consideration will be contacted.

GRCA is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accessibility accommodations at any point during the application and hiring process, please contact us. Any information received relating to accommodation will be addressed confidentially

Pursuant to section 29(2) of the Municipal Freedom of Information and Protection of Individual Privacy Act R.S.O. 1990, C. M.56 the personal information contained on this form is collected under the legal authority of the Conservation Authorities Act, R.S.O. 1990, chapter C.27 and is used for recruitment purposes. Questions about the collection of personal information should be directed to the Manager of Human Resources, Grand River Conservation Authority, PO Box 729, 400 Clyde Road, Cambridge, Ontario N1R 5W6. 519-621-2761.